

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, September 18, 2023, 6:15pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**MINUTES**

Join Zoom Meeting

<https://us06web.zoom.us/j/88619240903?pwd=NqaTFmsSht9GUftRklqZ1t2KVNjibS.1>

Meeting ID: 886 1924 0903

Passcode: 734715

Find your local number: <https://us06web.zoom.us/u/kn1hrUitY>

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:17pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Arrived Late**

**Trustee Chavez – Absent**

**Trustee Hall - Present**

**Mayor Dial -Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the September 18, 2023 agenda as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Approval of the September 5, 2023 Regular Meeting minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the September 5, 2023 Regular Meeting minutes as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the September 18, 2023 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the September 18, 2023 Bill List. Trustee Lovato seconded the motion., All in favor. **MOTION CARRIED**

**Public Comment** – Estancia resident Ms. Amy May thanked the Town for the prompt removal of a fallen tree near her house.

**Old Business**

**4.0 Approval of Ms. Laura Acosta’s Promotion to General Office Clerk with an hourly pay of \$23.00 –**

**Action Item ACTION TAKEN:** Trustee Hall made a motion to approve the promotion of Ms. Laura Acosta to the position of General Office Clerk. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**New Business**

**5.0 Approval of Grant Writer Job Description – Action Item** Trustee Hall requested that the job title be GRANT WRITER/MANAGER. Clerk Jones will make this amendment to the job description. **ACTION TAKEN:** Trustee Hall made a motion to approve the Grant Writer/Manager Job Description as amended above. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**6.0 Approval of SRO Job Description- Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the SRO Job Description as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**7.0 Approval of Resolution 2023.19 Requesting Match Waiver for TPF- Action Item Roll Call Vote**  
Clerk Jones told the Board that the Town had been awarded a TPF grant. The total amount of the project is \$500,000.00; \$475,000.00 is grant and \$25,000.00 is the town match. With this resolution, we will request a match waiver. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2023.19 Requesting Match Waiver for TPF. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Hall – Yes. **MOTION CARRIED**

**8.0 Discussion/Approval of the SRO MOU- Discussion/Possible Action**  
The MOU between the Estancia School District and the Town of Estancia is still a draft and will need to be approved by both entities, but the Town approves. **ACTION TAKEN:** Trustee Lovato made a motion to approve the SRO MOU between the Estancia School District and the Town of Estancia as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**9.0 Discussion/Approval to bring an old PD vehicle to Punkin Chunkin- Discussion/Possible Action**  
Trustee Sedillo said that this might be a violation of anti-donation. Clerk Jones will ask about this.

**10.0 Mayor/Council:**

**Trustee Hall** said that we needed pothole patch material and asked if we had procured any. Mayor Dial will look into this.

**Trustee Chavez- absent**

**Trustee Sedillo** asked if the new unit at the Fire Department/PD was for heating and cooling. Mayor Dial will find out. He also asked about the scoping of the Alan Ayers. We have contacted Mark Simon , but will follow up.

**Trustee Lovato** said that the basketball court floor is in desperate need of repair. He will reach out to get a quote.

**Mayor Dial** said that after this next Municipal Election, we will again have 4 Trustees will 4 year terms. He told the Board that Mr. Tim Nicely will talk to the Board about the possibility of putting 2 RVs in one spot at his RV/Mobile Home Park. He will request that this be allowed. Mayor Dial said that other people in town seem to be housing RV on their property to house transient workers. Mr. Nicely is the only person doing this within the guidelines of our ordinance. Code Enforcement Officer William Teaney will investigate this. Mayor Dial talked about the Governor's recent order concerning open-carry and concealed-carry guns in Bernalillo County. He said that as long as he is the Mayor, we will not enforce this order. Trustee Hall said that is policy, and the Board makes and approves policy, not the Mayor.

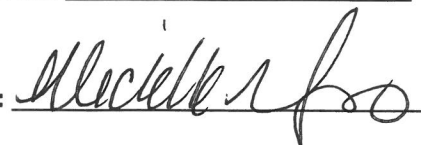
**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

The meeting adjourned at 6:47 pm.

Approved: 

Date: 10/2/2023

Attest: 

Date: 10/2/2023